

**MINUTES FROM THE REGULAR BOARD MEETING OF THE  
BARLOW WATER IMPROVEMENT DISTRICT**

March 14, 2026

The Barlow Water Improvement District (BWID), an Oregon Corporation, organized pursuant to ORS Chapter 65; operating as a nonprofit water improvement district pursuant to ORS Chapter 554, holds this regular membership meeting at our office conference room located at 106A N Morrow Rd in Pine Hollow – on this day 14, March 2026.

Chairman Kim Schlaht called the meeting to order at 9:04 am. Directors present: Kim Schlaht, James Birchfield, Carl Drain, Melanie Birchfield and Glenn Miller were in attendance. Also in attendance were Barlow Water employees Steve Pleasant. Community guest – Mike Richards. Laurie Barnes and Steve Ferrell were not present.

Minutes from the BWID board meeting held on March, 14, 2026 were reviewed. Rob C. motioned to approve the minutes. Melanie B. seconded the motion, which was approved by all board members present.

February 2026 financial reports were presented to the board. Kim Schlaht read the financial report for February 2026. James B. motioned for approval. Rob C. seconded to approve the financial reports, which was approved by all board members. The financial reports are attached as a separate document to these minutes.

February 2026 system reports were presented to the board. Steve read the system report. The system reports are attached as separate documents to these minutes.

YTD gravel cost is \$7510 as April 7, 2026.

For the USDA loan, BWID is required to have a back up account. If any money is to be taken, we must get approval from the USDA loan rep. It is to ensure the money is available for the loan payments.

Late payment on the financial report will always fall in the middle of the current billing cycle. Laurie is working on making it more current.

In Steve P. water report presentation, there was a lot said and I will do my best to reiterate. Well #4 pumps 3.5 million gallons in February 2026. Steve mentioned last summer he brought Well #7 back on the schedule. It had been off due to the bubbles in the water. The Lab gave an all clear and well #7 is back up and running as of February 2026.

Steve mentioned Well #4 has a lower output at 200 hrs. and 1.5 million gallons or 150 gallons per minute. Whereas, well # 6 & 7 produce about 1.3 million gallons @ 106 hrs. at 250 gallons per minute. Well #4 has significantly lower output. (Steve help me out with this please) reason unknown. Steve will investigate. Steve asked Glenn to accompany him to check valves and such.

Steve talked about Portland Engineering coming out and setting up Well #9, work on the SCADA system and fine tune other things. Steve will submit the paperwork to get the ball rolling. Still waiting on AKS paperwork to be finalized.

Steve talked about the “natural spring” on access lot #1. Steve had some water professionals test the water to clarify if it is really a natural spring or a water leak. The sample contained chlorine, probably not a natural spring. Steve will address further and report back.

Leslie from Homeland Security was out to go over the .gov. Our website is up and running as barlowwateror.gov. Still waiting on the emails. Leslie’s department offers many services at no charge to us, we will take part in. Kim will need to sign papers before we proceed.

Finally, Laurie, Steve, Rob and Glenn met with BWID bookkeeper Maddie. Great meeting. Financial questions were answered and we will continue to meet on a regular basis. Laurie will be learning more about QuickBooks.

One last item. Carl and Rob met with Steve to discuss the office flooding issue. It was discussed and decided a French drain would be installed this spring-summer by Steve. This should help the office not to flood anymore.

Questions/Comments:

**UPDATE:**

**THE NEXT MEETING IS SCHEDULED FOR April 11, 2026** at the Barlow Water Office at 9:00am. We, the directors of the BWID, do jointly and individually concur in the foregoing, and acknowledge that the foregoing occurred at this meeting held on March 14, 2026. Meeting adjourned at 10:15

Reviewed and approved during the April 11, 2026 meeting.

Motion to accept: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved by: \_\_\_\_\_ Board Members Present